



MyScouting Tools

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My Dashboard





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Upon selection of the My Dashboard Tool, the system will automatically display any announcements currently associated with your account in the right pane. Announcements are provided by your unit or district Key 3/Plus 3 administrators. Other options to select are My Calendar, My Profile or My Training from the left side.





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My Calendar

◀ ▶ Today Day 4 Days Week Month

2013	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jul 28	29	30	31	Aug 1	2	3
30							
	4	5	6	7	8	9	10
31							
	11	12	13	14	15	16	17
32							
	18	19	20	21	22	23	24
33							
	25	26	27	28	29	30	31
34							

You can view your calendar by selecting the My Calendar option. Calendar entries scheduled within your unit will appear if your Key 3/Plus 3 administrators have entered them.





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My Dashboard	My Profile
My Announcements	
My Calendar	Rodney [redacted]
My Profile	Member Id 124 [redacted]
My Training	Position <input checked="" type="checkbox"/> Old North State Council 070 Council Commissioner Guilford 01 Merit Badge Counselor Troop 0103 ScoutParent Troop 0103 Assistant Scoutmaster
	Birth Date 02/05
	Ethnicity Alaska Native
	Gender Male
	Address
	Business <input checked="" type="checkbox"/> PO Box 28888 Greensboro, NC 27429-9046
	Contact

To view your personal information, select My Profile. The right side will display your name, membership ID, position, address, contact, phone, employer, education, etc. (please scroll down to view all information).



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My Profile

Rodney [redacted] 

Member Id 124 [redacted]

Position Old North State Council 070 **Council Commissioner**
Guilford 01 **Merit Badge Counselor**
Troop 0103 **ScoutParent**
Troop 0103 **Assistant Scoutmaster**

Birth Date 02/05

Ethnicity Alaska Native

Gender Male

Address

Business PO Box 29999 Greensboro, NC 27429-9046

Contact

To edit or make changes, select the Edit Profile symbol at the top right of the taskbar. The system will then make certain fields editable. Please note that your name and date of birth cannot be edited due to criminal background check regulations. Any spelling mistakes and other errors must be fixed by your council.



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To add additional profile information, select the + symbol next to that field. Once you've made your changes, select the save symbol at the top to save them. NOTE: At least one email is required, and at least one address and phone number must be primary.





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To change the address, contact or phone field type, select the information field name (Home address in this example). A dialogue window will appear with a list of type options. Select the type to change the field name.



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My Profile SAVE X

Business PO Box 29046
Address Line 2
Greensboro NORTH CARO 27429-9046
USA

+ Add Address

Contact testcarpent@bsamall.org

+ Add Contact

Phone

Business 1 (USA)
3363789166 Ext

+ Add Phone

A phone number, contact or address will be defaulted to primary if it is the only one that exists (denoted by a green check mark). If you have more than one address, contact or phone number that you'd like to change and make primary, select the check mark next to the field.





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My Profile

Rodney [redacted]

Member Id 124 [redacted]

Position Old North State Council 070 Council Commissioner
Guilford 01 Merit Badge Counselor
Troop 0103 ScoutParent
Troop 0103 Assistant Scoutmaster

Birth Date 02/05

Ethnicity Alaska Native

Gender Male

Address

Business PO Box 20000
Greensboro, NC 27429-9046

Contact

You are also able to print your membership card from your profile screen. To do so, select the Print Membership Card icon on the top taskbar. A PDF document of your membership card will then download to your computer that you may save or print.





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My Training

YPT Status

YPT Expires 91d to 2yr ✓

Course	Last Completed	Valid Until
✓ Y01 Youth Protection Training	07/01/2013	07/01/2015

To view your training information, select My Training on the left. Your current training information will be displayed by default. The status of your Youth Protection Training will also be displayed.





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My Training

Training Information

YPT Expires 91d to 2yr ✓

Search Trained Sort By

Course	Last Completed	Valid Until
✓ Y01 Youth Protection Training	07/01/2013	07/01/2015

To filter training courses, select the filter symbol on the taskbar. A filter dropdown will then appear where you may perform a search, select trained status parameters, or sort.





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Training Information

YPT Expires 91d to 2yr ✓

Course	Last Completed	Valid Until
✓ Y01 Youth Protection Training	07/01/2013	07/01/2015

To print training certificates of completed courses, you may select each course individually, or click on the green check mark to select all courses. Then select the print icon next to the filter icon. A PDF training certificate document will then download to your computer that you can save or print.





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For questions or concerns regarding the My Dashboard Tool, please contact the BSA National Support Center at: myscouting@scouting.org.

